

## **REGULATION FOR THE CONTRAST AND CONTAINMENT OF THE DIFFUSION OF THE COVID-19 VIRUS WITHIN UNIVERSITY RESIDENCES**

In order to safeguard students who have been assigned an accommodation, ER.GO adopts the following Regulation to foster within university residences behaviours aimed at preventing the spread of the Covid-19 virus.

In each residence, special information brochures by the health authorities are displayed: they report the correct behavior to avoid contagions. Hand sanitizer gel is also available.

The cleaning of the common areas is carried out by ER.GO with a frequency of several times a week using products that guarantee the disinfecting of the environments.

The staff working within the residences on behalf of ER.GO are required to wear the required safety devices and comply with the rules of physical distancing.

### **Art. 1 Allocation or confirmation of accommodation**

1. Upon confirmation of the accommodation or new assignment for the academic year 2020/2021, each student signs the acceptance deed with which he declares:

- their will to share the interior spaces with other students;
- to have read the General Regulations for University Residences and these ReGULATIONs FOR THE CONTRAST AND CONTAINMENT OF THE DIFFUSION OF THE COVID-19 VIRUS WITHIN UNIVERSITY RESIDENCES.

2. In case of assignment of a place in a double room, the spacing of at least one meter between the two beds is guaranteed, except in the case of students confirming accommodation from the previous academic year, who are considered "cohabitants".

If two students wish to share a room in which it is not possible to respect this distance, they must both agree.

Except in the cases indicated above, double rooms in which the spacing of at least one meter cannot be respected are assigned as single rooms, applying a 20% surcharge to the individual fee set for double rooms.

3. Triple rooms in which it is not possible to maintain the spacing of at least one meter will be used as double rooms, applying a 20% surcharge to the fee set for double rooms in that residence.

### **Art. 2 New arrivals**

1. The student summoned for the assignment of the accommodation must present him/herself at the concierge upon arrival and deliver a copy of the documents and payment receipts indicated in the summoning letter.

He/she must then complete and sign the following documentation:

- a form where he/she self-certifies he/she is not subjected to the measure of preventive fiduciary isolation, doesn't have symptoms attributable to any contagion from COVID19 and of doesn't come from places for which national or regional regulations provide for the obligation of quarantine or prohibition of movement

or entry into Italy. In the event of coming from places for which the mandatory swab is required, entry may take place upon presentation of a certificate certifying negativity to COVID-19;

- act of acceptance referred to in article 1 above;

- entry report, with which note of the goods delivered in use and their state, is taken.

2. Newly assigned students who are assigned accommodation shared with other students are given an initial kit for cleaning / disinfection, to be used for cleaning the common areas (bathrooms and kitchens) used.

### **Art. 3 Short absences and returns**

1. In case of temporary absence for one or more nights, it is always necessary to notify the concierge of one's departure, indicating the expected return date.

2. In case of absence from two to seven nights it is necessary to communicate to the concierge the Italian city or foreign country in which the student is going to stay during the absence. Upon returning, the guest must check and subsequently declare that he/she has no symptoms of respiratory infection (e.g. fever, fatigue, dry cough, non-allergic cold), by signing the appropriate form at the concierge.

3. In the event of an absence of more than seven nights, it is necessary to notify the concierge indicating the Italian city or foreign country in which you will be staying during your absence. The return must be authorized in advance by ER.GO. The student must communicate the date of their return at least three days in advance using the SCRIVICI service, indicating the place where they stayed in the last 14 days. If it is not possible to assign an autonomous housing unit with bathroom and independent kitchen, students who have stayed in cities or countries in the last 14 days will be prevented from entering the residences for which national or regional regulations provide for the obligation of quarantine, fiduciary isolation or a ban on moving. If the mandatory swab is required, entry may take place upon presentation of a certificate certifying negativity to COVID-19. Those subject to the obligation of quarantine or fiduciary isolation will not be able to leave their housing unit.

4. The concierge cannot allow the return of students who have been absent for more than seven consecutive nights and who do not have ER.GO authorization for the return.

5. ER.GO does not authorize the return of students who have stayed in cities or countries for which national or regional regulations provide for the obligation of quarantine or the prohibition of movement or entry into Italy. Without prejudice to the possibility of authorizing the return only in case of availability of suitable accommodation for the period of quarantine. Those subject to the obligation of quarantine or fiduciary isolation will not be able to leave their housing unit

6. Upon returning, the guest must check and subsequently declare that he/she has no symptoms of respiratory infection (e.g. fever, fatigue, dry cough, non-allergic cold), by signing the appropriate form at the concierge.

### **Art. 4 Onset of symptoms attributable to COVID-19**

1. The guest is required to promptly report any contagious diseases.

2. If symptoms such as fever, fatigue, dry cough, non-allergic cold arise, you must immediately contact your general practitioner or alternatively the local Hygiene and Public Health Service, 118 or the emergency

medical service, notify it to the relevant concierge and remain isolated in your lodging according to medical indications.

3. If the assignee student must respect a isolation period because he/she is positive to COVID-19 or because of a contact with a positive person, he/she must immediately inform the concierge.
4. In the event of what is stated in above paragraphs 2 and 3, the student must communicate to the health authorities that ordered the isolation period, that he/she lives in a residence for university students, indicating the type of assigned accommodation and the address.
5. Students under isolation procedure because they are positive to COVID19 must pick any kind of waste they have and put it into a single bag, properly closed and stop differentiating waste. ER.GO will provide specific bags that must be deposited in front of the door, according to a timetable and indications that will be given case by case.
- 6 . In case of a student who tested positive for the swab for COVID19, he/she is required to present a certificate of negativization before the relaxation of isolation measures.

#### **Art. 5 Accommodation during the isolation period**

1. The student subject to isolation requirement because of positivity to COVID19 or due to contact with a positive person remains in his or her accommodation in order to avoid further infections. In the case of shared accommodation, also the other students in the apartment must remain in isolation.
  2. If accommodation in single room with bathroom for exclusive use in the same residence is available, ER.GO reserves the right to decide move there the student ex officio.
  3. Students obliged to quarantine or in fiduciary isolation will not be able to leave their housing unit, not even to access common areas of the residence such as laundry, shared kitchen, etc.
  4. Students can provide for food supply during isolation through online purchases, or through the volunteering activity carried out by students living in the same residence.
5. The shopping must be delivered by simply leaving it in front of the external door of the lodging, avoiding any possible contact between the person who delivers and the isolated person. It's forbidden to leave food cooked, or processed in any form, in other apartments of the university residence.
6. Isolation can only end after the student has submitted a specific certification issued by the health authority.

#### **Art. 6 Respect for physical distancing**

1. In the internal and external common areas of the residences, the mutual spacing of at least one meter must be respected.
2. In common areas, it is always necessary to use the mask.
3. The distance of at least one meter must be respected even inside rooms and apartments.
4. In the university residences, any kind of gathering is prohibited both inside and outside, including parties, dinners with guests from other apartments, etc.
5. If the intervention of a maintenance technician is required in their accommodation, the student must temporarily leave, until the end of the work, to allow for the distancing.

### **Art. 7 Disinfecting of lodgings**

1. Students are responsible for the proper management of the assigned premises and must take care to keep them clean and disinfected. The rooms where they stay must be ventilated often by opening the windows several times a day.

- In particular:

#### **MANAGEMENT OF KITCHENS SHARED WITH OTHER STUDENTS:**

- when using shared refrigerators, each student's food must be kept separate from that of the others and stored in closed containers
- to avoid gatherings, it is necessary to organize shifts of use which must be indicated on special printouts displayed at the entrance to the kitchen
- at the end of use, each student must wash and dry her/his dishes, placing them in the appropriate personal space; he/she must also clean the hob, sink and table with suitable degreasing and disinfecting detergents;
- when cleaning the kitchen it is mandatory to use respiratory protection (covering nose and mouth).
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#### **HYGIENE OF THE BATHROOMS SHARED WITH OTHER STUDENTS**

- Each student who accesses the bathroom, must clean, after any use, the surfaces of the sanitary ware used with special disinfectant detergents, always wearing gloves during cleaning
- each student must not leave personal items such as toothpaste, toothbrush, razors, scissors, clothes, linen, towels, brushes, etc. in the bathrooms.
- each student must have personal toilet paper.
- the floors in the room must be washed on a daily basis using a solution of water and sodium hypochlorite (bleach).

#### **ROOMS :**

Scrupulous hygiene of your room, both floors and furnishings, must be maintained, even using disinfecting products

#### **GYMS:**

- in the use of gyms, where present, it is necessary to organize a shift by booking, so that to avoid gatherings. Reservations are made at the concierge

- both before and after use, each student must sanitize, with their own products, the tools and machinery that are used

#### STUDY ROOMS:

In the study rooms, the distancing of the seats must be respected. It is not allowed to change the arrangement of chairs and tables.

Both before and after use, each student must sanitize the station used.

#### LIFTS:

It is recommended to limit the use of lifts to cases where it is strictly essential: in such circumstances, use is allowed to only one person at a time.

Both before and after use, each student must sanitize their hands.

#### COLLECTION OF DISPOSABLE MASKS / GLOVES

Masks and gloves must be disposed of with unsorted waste but must always be previously placed inside a closed bag.

#### **Art. 8 Hospitality**

1. Hospitality is allowed only during the reception time and between 8.00 and 24.00, up to a maximum of one person per apartment, or room, in the case of accommodation not inside an apartment.

2. Depending on the evolution of the COVID19 epidemic, ER.GO can suspend the authorization of daytime hospitality by uploading a specific communication in the Dossier utente.

3. Upon arrival, the daytime guest must present him/herself at the concierge and sign the form with which he/she self-certifies that he/she is not subjected to the measure of preventive fiduciary isolation and that he has no symptoms attributable to any contagion from COVID19. The host student must go to the concierge to accompany his/her guest to the accommodation.

4. Daytime guests are allowed access only if equipped with a mask. Guests cannot stay in the common areas: kitchens on the floors, common rooms, etc.

5. Any night hospitality is forbidden.

6. The hosting assignee student is responsible for the behavior of his/her guest. If the latter violates these regulations, the penalties provided for will be applied to the host student.

## **Art. 9 Sanctions**

1. The rules contained in these regulations are aimed at protecting students who have been assigned accommodation, and any violation is therefore particularly serious.
2. In the event of violations of this regulation, ER.GO reserves the right to report to the competent authorities, as well as to revoke the accommodation to safeguard the student community.
3. In the event that reasons for the revocation of the accommodation occur, the student concerned is sent a written notice about the start of a revocation procedure, with the request to send his/her counter arguments and an invitation to an interview that may take place at the ER.GO offices or by telephone by appointment. If the concerned student does not send his/her counter arguments within the time span indicated in the notification of revocation, he/she must leave the accommodation by the date indicated on the notification.
4. In the event of revocation of the accommodation, the student is excluded from the possibility of participating in the following calls for applications for housing services.